



Rose Bowl Operating Company  
1001 Rose Bowl Drive, Pasadena, CA 91103

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**NOTICE OF SPECIAL MEETING  
ROSE BOWL OPERATING COMPANY – OPERATIONS COMMITTEE**

**NOTICE IS HEREBY GIVEN** that a special meeting of the Rose Bowl Operating Company, Operations Committee is scheduled for **Thursday, April 25, 2019 at 5:15 P.M., at Conference Room B**, Rose Bowl Stadium, 1001 Rose Bowl Dr., Pasadena, California, 91103.

**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. MINUTES**

Approval of meeting minutes for April 4, 2019.

**IV. NEW BUSINESS**

**A. Authorize the General Manager to negotiate and enter into a two-year services agreement with VWSE Productions, LLC as the sole audio/video room controller for day-to-day and event day control services in an amount not to exceed \$175,000 per contract year.**

It is recommended that the RBOC Operations Committee approve and recommend to the RBOC Board of Directors:

1. Find that the proposed action is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines per Section 15061(b)(3) (General Rule);
2. Authorize the General Manager to negotiate and enter into a two-year services agreement, without competitive bidding pursuant to City Charter Section 1002 (F), as a contract for professional or unique services, in an amount not to exceed \$175,000 per contract year (\$350,000 total) for A/V room day-to-day and event day operations and related services to the Rose Bowl Stadium; and
3. Grant the contract an exemption from the competitive selection process of Pasadena Municipal Code Section 4.08.049 (B), as a contract for which the RBOC's best interests are served.

**B. Authorize the General Manager to negotiate and enter into a two-year services agreement with InverseLogic as IT service provider in an amount not to exceed \$137,500 per contract year (\$275,000 total).**

It is recommended that the RBOC Operations Committee approve and recommend to the RBOC Board of Directors:

1. Find that the proposed action is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines per Section 15061(b)(3) (General Rule);
2. Authorize the General Manager to negotiate and enter into a two-year services agreement, without competitive bidding pursuant to City Charter Section 1002 (F), as a contract for professional or unique services, in an amount not to exceed \$137,500 per contract year (\$275,000 total) for IT service for day-to-day and event day operations and related services to the Rose Bowl Stadium; and
3. Grant the contract an exemption from the competitive selection process of Pasadena Municipal Code Section 4.08.049 (B), as a contract for which the RBOC's best interests are served.

**C. Recommendation to Approve Amendment to Rose Bowl Event Security Services Contract with Contemporary Services Corporation**

It is recommended that the RBOC Operations Committee approve and recommend to the RBOC Board of Directors:

1. Find that the action proposed herein is exempt from the California Environmental Quality Act (CEQA) in accordance with Section 15061(d)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment; and
2. Authorize the General Manager to amend the not-to-exceed amount of its current contract with Contemporary Services Corporation for Event Security Services; and
3. Authorize the General Manager to amend the contract to provide for an annual CPI adjustment not to exceed 5% annually; and
4. Authorize the General Manager to amend the current contract to extend the current term of the contract for a five-year term.

**D. West Coast Turf Contract**

It is recommended that the RBOC Operations Committee approve and recommend to the RBOC Board of Directors:

1. Find that the contract proposed herein is categorically exempt under California Environmental Quality Act (CEQA) Guidelines Section 15301 (Existing Facilities -- Maintenance);

2. Authorize the General Manager to amend the current contract with West Coast Turf, to increase the rates for FY 2020 and to extend the contract for the last extension term.

**E. Authorization to enter into purchase order contract with West Coast Turf in an amount not to exceed \$150,000.**

It is recommended that the RBOC Operations Committee approve and recommend to the RBOC Board of Directors:

1. Find that the contract proposed herein is categorically exempt under California Environmental Quality Act (CEQA) Guidelines Section 15301 (Existing Facilities -- Maintenance);
2. Authorize the General Manager to issue a purchase order contract to West Coast Turf, without competitive bidding pursuant to City Charter Section 1002(C), contracts for labor materials, supplies or services available from only one vendor, in an amount not to exceed \$150,000; and
3. Grant the proposed contract an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code Section 4.08.049(B) contracts for which the RBOC's best interests are served.

**V. COO UPDATE**

**VI. ADJOURNMENT**

  
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Joel Bryant,  
Rose Bowl Operating Company

I hereby certify that this Notice in its entirety was posted on the Council Chamber Bulletin Board, #247, City Hall and the Public Information Kiosk at the Main Library on the 24<sup>th</sup> day of April 2019.

  
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Jenessa Wendland, Recording Secretary