



## NOTICE OF THE SPECIAL MEETING ROSE BOWL OPERATING COMPANY

NOTICE IS HEREBY GIVEN that a special meeting of the Rose Bowl Operating Company is scheduled for **Thursday, July 14, 2016**, with closed session beginning at 5:30 p.m. and open session beginning no earlier than 6:45 pm, at **Brookside Clubhouse**, located at 1133 Rosemont, Pasadena, California 91103.

### AGENDA

#### I. CLOSED SESSION

##### A. CLOSED SESSION CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8

Property Location: 1133 Rosemont Avenue, Pasadena, California

Agency Negotiators: Darryl Dunn, Dave Sams

Negotiating Party: Southern California Golf Association, Kevin Heaney

Under Negotiations: Price and terms of payment

##### B. CLOSED SESSION CONFERENCE REGARDING EMPLOYEE EVALUATION

Pursuant to Government Code Section 54957

Title: General Manager

#### II. MINUTES

Approval of the meeting minutes for May 10, 2016 and June 2, 2016.

#### III. CONSENT

##### A. Review and Approve the Finance and Audit Committee Charters

It is recommended that the Finance Committee reviews and recommends Finance and Audit Committee Charters to the Board that distinguishes the role of the two Committees.

##### B. Authorization to negotiate and enter into a Service Contract with Daktronics, Inc. for video display services.

It is recommended that the RBOC Board of Directors:

1. Find that the proposed action is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines per Section 15061(b)(3) (General Rule);
2. Authorize the General Manager to enter into a contract without competitive bidding pursuant to City Charter Section 1002 (F), as a contract for professional or unique services, and find that the contract is exempt from the competitive selection process of the Competitive Bidding and Purchasing Ordinance, pursuant to Pasadena Municipal Code Section 4.08.049 (B), as a contract for which the RBOC's best interests are served; and
3. Authorize the General Manager to issue a five (5) year Service Contract in an amount not to exceed \$451,435 with Daktronics, Inc. for an annual service, maintenance, and module replacement of the current Daktronics video displays and controls.

#### **IV. NEW BUSINESS**

##### **A. Music & Arts Festival Committee**

It is recommended that the RBOC appoint a standing board committee dedicated to the Arroyo Seco Music & Arts Festival, and adopt the attached Resolution of the Board of Directors of the Rose Bowl Operating Company to Establish the Standing "Music & Arts Festival Committee of the Board."

##### **B. Rose Bowl Legacy Updated - Report**

This is an information item only

##### **C. Amend RBOC Major CIP Improvements Project - FY17 Budget to include Parkway Entrance Improvements**

It is recommended that the RBOC approve and recommend the City Council approve the following:

1. Find that the action proposed herein is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 (existing facilities-minor alteration); and
2. Amend the RBOC Major CIP Improvements Project - FY2017 budget and appropriate \$120,000 for the Parkway Entrance improvements funded in full by third party, Legacy Connections Contribution for its construction.

**D. Authorization to issue a Service Contract to Event 360 Solutions for field LED Boards.**

It is recommended that the RBOC Board of Directors:

1. Find that the proposed action is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines per Section 15061(b)(3) (General Rule); and
2. Authorize the General Manager to issue a Service Contract in an amount not to exceed \$149,500 to Event 360 Solutions for an annual rental, installation, and operation of the field LED boards for a one year agreement plus two additional one year options to renew for a total of three years.

**E. Organizational Bonus Plan 2016**

It is recommended that the RBOC Board of Directors authorize the General Manager to distribute up to 6% of total full time RBOC staff salaries as Organizational Bonus Plan compensation for 2016 (January 1, 2016 – December 30, 2016), and authorize the General Manager to set commission rates or bonuses for select positions.

**F. Approval by Resolution of Salary Ranges**

It is recommended that the Rose Bowl Operating Company (RBOC) adopt the attached Salary Resolution to implement salary ranges for various classifications/positions in the management and hourly groups.

**G. Wolfgang Puck & Legends Hospitality Contract Amendment**

It is recommended that the RBOC authorize the General Manager to enter into a contract amendment with Legends/Wolfgang Puck.

**H. CalRecycle Grant Authority**

It is recommended that the RBOC:

1. Find that the proposed action is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061 (b)(3) (General Rule); and
2. Adopt a resolution endorsing the grant application for the Rose Bowl Operating Company CalRecycle Project 2016-2017 and 2017-2018, authorizing the Rose Bowl Operating Company to submit the grant application to the State of California Department of Resources Recycling and Recovery; and authorizing the Chief Executive Officer of the RBOC and his authorized designee(s) to sign all grant documents, including but not limited to, applications, agreements, amendments and requests for payments, necessary to secure grant funds and implement the approved grant project.

I. **Bike MS: Rose Bowl Challenge - Report**  
This is an Informational item only

V. **GENERAL MANAGER'S COMMENTS**

VI. **PRESIDENT'S COMMENTS**

VII. **COMMITTEE CHAIR COMMENTS & REPORT**

- Finance
  - Flash Reports
- Operations
- PCOC Report

VIII. **ADJOURNMENT**



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Victor Gordo, President  
Rose Bowl Operating Company

I hereby certify that this Notice in its entirety is posted on the Council Chamber Bulletin Boards, 100 N. Garfield Blvd. City Hall, and the Public Information Kiosk at the Main Library on the 12th Day of July 2016.



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Mary Henderson, Recording Secretary

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call 626/577-3107. Notification 48 hours prior to the meeting will enable the RBOC to make reasonable arrangements to assure accessibility to this meeting.

Language translation services are available for this meeting by calling (626) 577-3107 at least 48 hours in advance.

Habra servicio de interpretación disponible para éstas juntas llamando al (626) 577-3107 por lo menos con 48 horas de anticipación