

MEETING MINUTES
SPECIAL MEETING
ROSE BOWL OPERATING COMPANY (RBOC)
October 5, 2017

Members Present: Scott Boone, Joel Bryant, Michael Clayton, Bill Cormier, Edward Garlock, Victor Gordo, Steve Haderlein, Phil Hawkey, Doug Kranwinkle, and Richard Schammel.

Members Absent: Alex Aghajanian, Paul Arevalo, and Fred Claire.

Visitors: None.

Staff Present: Darryl Dunn, Theresa Fuentes, Jens Weiden, Margo Mavridis, Larry Madden, David Sams, and Mary Henderson.

ROLL CALL

Mr. Joel Bryant convened the meeting at 6:54 pm.

I. CLOSED SESSION

A. CLOSED SESSION CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54956.8
Property Location: 1133 Rosemont Avenue, Pasadena, California
Agency Negotiators: Darryl Dunn, Dave Sams
Negotiating Party: Southern California Golf Association, Kevin Heaney
Under Negotiations: Price and terms of payment

B. CLOSED SESSION CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54956.8
Property Location: Brookside Golf Course
Agency Negotiators: Darryl Dunn, Dave Sams
Negotiating Parties: Paul Ballam, American Golf Corporation
Under Negotiations: Price and terms of payment

**C. CLOSED SESSION CONFERNEC WITH REAL PROPERTY
NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54956.8**

Property Location: 1001 Rose Bowl Drive and 1133 Rosemont Ave,
Pasadena, California

Agency negotiators: Darryl Dunn, Dan Barrett

Negotiators Party: Skip Paige, AEG

Under Negotiation: Price and terms of payment

No Reportable Action

II. NEW BUSINESS

**A. Authorization for Change Order to Contract #22,739 with Inter-Plan West
Construction for the Tenant Improvement Work at Brookside Clubhouse.**

It is recommended that the RBOC:

1. Find that the action proposed herein are exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 existing facilities-minor;
2. Authorize General Manager to issue a Change Order to increase the contract #22,739 with Inter-Plan West Construction located in Sierra Madre, CA in the amount of \$216,250 to provide a material and labor necessary for Work described as Add Alternate #2 within Bid Package #2017-TI-01 to complete the Brookside Tenant Improvement project; and
3. Authorize the General Manager to manage an additional 10% contingency not to exceed the amount of \$21,625 for this change order.

Presented by Margo Mavridis. The original Clubhouse Improvement Project bid anticipated the entire project by utilizing add alternates. Therefore, on March 9, 2017 when the original contract was awarded to Inter-Plan West Construction for first phase of the project, it was noted, that staff would return to RBOC for approval to add this phase of work upon securing FY18 Capital Budget Funding. Once a month could be identified to close the Mediterranean Room down for construction without impacting prior bookings and funding appropriated, it is recommended to amend the original contract via Change Order process and complete this planned work.

Following discussion, it was moved by Mr. Bill Cormier, seconded by Mr. Doug Kranwinkle, to approve the staff recommendation with an amendment.

B. Consideration of CIP review and approval process - Verbal
This is an Informational Item Only

It was determined that Victor Gordo, Darryl Dunn and the chair will talk it through on a conference call to see how the review and approval process should work.

III. COMMITTEE CHAIR COMMENTS & REPORT

- Finance – Presented by Mr. Scott Boone
 - Flash Reports
- Operations – None
- PCOC Report - None
- Golf Committee – None

IV. GENERAL MANAGER'S COMMENTS

- Tomorrow night is Coldplay, it has been hectic preparing for it and it is on Friday night. They are expecting a large crowd, there will be a lot of traffic and the Dodgers will be playing, Hollywood Bowl is going, and it is a Friday night in Los Angeles.
- There was an interview today by CBS with the national news. Typically, the interviews are a minute or two and this was a half hour. They were asking about the Vegas situation, stay vigilant, expecting a crowd of 65,000.
- Field Naming rights agreement was signed
- I wanted to mention that next year UCLA has a seventh game. Next year could be one of our biggest years of events.
- Expect the invitation for the Tournament of Roses dinner that will be on November 28th.
- There is a survey that was sent to you last week about the Arroyo Group and it is important that you all complete it

V. PRESIDENT'S COMMENTS

None.

VII. ADJOURNMENT

Mr. Victor Gordo adjourned the meeting about 7:29 pm.

Mary Henderson, Recording Secretary